

Auburn Cove Apts., LLC

805,809,813 Rilla Road – P.O. Box 418, Clearwater, MN 55320 (320)259-6898 Office (320)743-4593Fax

APPLICATION GUIDELINES REQUIRED TO RENT:

*If you have been referred to our complex by a current resident please list the full name, building and unit they currently live in on the top of the application.

*Please fill out **FULLY** the application and list the bldg and the unit you are applying for. **Please list 1st choice and 2nd choice.**

*Primary applicants must be 18 years of age.

*All applicants must be free from unpaid collections accounts, judgments, liens or unlawful detainers or this application will be **denied**.

*All applicants must have a clean criminal record, no arrests or convictions of a felony or gross-misdemeanor or this application will be **denied**.

*All applicants must have a prior verifiable rental reference. Applicant with lease violations or late rent payments will be **denied**.

*All applicants must gross 3times the rental amount asking per month for income.

*All applicants must fill out applications that are residing in the unit age of 18.

*No animals/pets allowed without managements written consent.

*Occupancy ratio 2 adults max per 1bedroom unit, 2 adults 2 children max per 2br unit.

The application process takes 24 – 48 hours from the time of receipt by mail or fax. Please include the \$35.00 application fee and the \$200.00 holding fee while we process the apartment. In the event your application does not qualify for the apartment the holding fee will be returned to you.

The on-site resident manager NANCY does not process the application.

Questions and concerns must be called into the office at 320-259-6898 ask for Jodi.

Thank you for your time,

Auburn Cove Apts., LLC

03/16